



Dutch-Will Assessment Group-BIPP

Participant Agreement

This form describes the Dutch-Will Assessment Group' Battering Intervention and Prevention Program (BIPP) and your responsibilities. **Please read this form carefully.**

We suggest that you keep your copy of this document with other important papers at your home for a reference if you have a question about our policies while you are participating in this program. You may also need to keep receipts each week for proof of attendance

Dutch-Will Assessment Group-BIPP consists of a minimum of 24 weekly, 2-hour group sessions. Completion of this program is part of your court or probation-ordered mandate unless you are attending this program on a voluntary-basis.

A. ACCOUNTABILITY AND YOUR OBLIGATIONS

- You will acknowledge your abuse and discuss incidents relating to your abuse during group sessions.
- You will not bring weapons, firearms, or objects considered to be harmful to the building.
- You will NOT use alcohol or illegal drugs while participating in this program.
- You will NOT use violence, abuse, or threatening and controlling behaviors, including stalking and violation of a protective order.
- You will adhere to the group session rules and any other rules agreed to by all participants.
- You are expected to treat facilitators, other participants and guests with respect.
- You are expected to adhere to our attendance policy.
- You are expected to stay current on your program fees.

B. FEES

- The fee for assessment and orientation is \$50.
- The fee for materials is \$15.
- The fee per group session is based on a sliding scale.
Remit all fees by CASH or CREDIT/DEBIT CARD.
- Group session fees are due at the start of each session. Dutch-Will Assessment Group-BIPP may refuse admittance without payment, which could result in participant being counted absent. Fees will not be refunded when the service is delivered.

C. ATTENDANCE

- You will attend and complete all 24 sessions to receive a letter of completion.
- You will arrive on time. Participants arriving more than 10 minutes late will not be

Initials: _____

admitted into the session.

- You will notify Dutch-Will Assessment Group-BIPP if you will not be able to attend the session.
- More than (3) absences will result your dismissal from the program. At dismissal, Dutch-Will Assessment Group-BIPP notifies the referring agency.
- After being dropped, you will restart the program from session one. If six months have passed since the initial assessment, you will complete a new assessment.

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D. GROUP PARTICIPATION

You are responsible for your engagement in the program. You will discuss your violent behavior throughout the program. Dutch-Will Assessment Group-BIPP expects you to discuss your attitudes, feelings, beliefs and behaviors. Participation includes taking part in discussions and exercises.

E. GROUP RULES

- Participants will engage in group discussion, exercises, and activities in a respectful manner. This includes participating in a non-abusive, non-controlling, and non-intimidating manner toward others group participants and group facilitators and guests.
- Participants will show up on time and stay for the duration of the session.
- Participants who are more than 10 minutes late will not be admitted into the session. This will count as an absence.
- Participants will silence their cell phones for the duration of the session.
- Participants will only refer to the victim by first name.
- Participants will not attend a group session under the influence of alcohol or drugs.

F. COMPLETION

You can achieve satisfactory completion you must:

- Complete orientation and assessment
- Complete 24 sessions as directed by the program
- Make full payment of fees
- Comply with group rules
- Actively participate in group sessions

G. TERMINATION

You may be terminated because of:

- Your choice to continue to abuse, which includes any threats or physical violence in any situation.
- Your frequent and/or patterned use of manipulation or disruptive behavior during group sessions.
- More than (3) three absences. You should contact Dutch-Will Assessment Group-BIPP if you have to miss group.
- Violation of program and/or group rules
- Non-compliance with program fees

H. CONFIDENTIALITY

Dutch-Will Assessment Group-BIPP requires you to acknowledge your abuse and discuss incidents relating to your abuse during group sessions. However, all group members sign confidentiality statements that prohibit disclosure of any information shared in-group sessions.

Observers may be present to audit and gather facilitation information to later provide feedback. Observers are required to sign a confidentiality statement acknowledging that names of participants are not to be disclosed.

Dutch-Will Assessment Group-BIPP provides notification to the victim identified on your assessment form when you enter, exit or are terminated from this program. No assessment or information disclosed in class will be reported to victims.

All staff, volunteers, and interns sign confidentiality statements acknowledging that all information including your name, contact information, abusive patterns, victims information and any other additional information contained within the file will be kept confidential UNLESS subpoenaed by law or if circumstances meet the limits of confidentiality outlined below.

- Referral source or Participant Designated Entities
Reports are sent once a month to the referring agency.
- Texas Department of Criminal Justice-Community Justice Assistance Division
Performing program assessments and other research.
- Victims, Law Enforcement Officers, Referral Sources, Medical and Mental Health Professionals
In the likelihood of imminent physical injury to oneself or to others, staff will take safety initiatives.
- Texas Department of Family and Protective Services
If the assessment or subsequent contact reveals the possibility of incidents of child abuse or neglect, or abuse of the elderly or disabled.

I. COMMUNICATION

You are responsible for providing your facilitator any updates to your address or phone number(s).

You agree to inform your facilitator of any violent incident or police call to my home resulting from a family disturbance.

J. YOUR RIGHTS

You have the right to be treated with dignity and respect and to receive equal consideration regardless of your race, color, sex, national origin, source of income, age, physical condition, political beliefs or sexual orientation.

You have the right to know how your participation is reported to a referring agent, goals

and expectations, the expected length, and cost for the Dutch-Will Assessment Group program. You have the right to a copy of your file and can request one in writing. In addition, you have both the right and the responsibility to participate in this program.

Dutch-Will Assessment Group-BIPP will make a reasonable attempt to provide services in participants' primary language. If Dutch-Will Assessment Group-BIPP is unable to provide service in the participants' primary language, Dutch-Will Assessment Group BIPP will refer the participant back to the referral source.

K. GRIEVANCES

Dutch-Will Assessment Group-BIPP is dedicated to providing service in accordance with standards recognized by the Texas Department of Criminal Justice, Community Assistance Division.

If you feel you have not been treated fairly, please notify your facilitator or director. You may always contact Executive Director Brenda Riley.

You may also contact the Texas Council on Family Violence, by calling (800)-525-1978 for further assistance.

L. OUR OBLIGATIONS

- To respect your dignity and confidentiality as defined in this document, and to give you a copy of this document and other signed forms for your records.
- To provide fair and humane treatment and services in a manner that you can understand
- A copy of all written agreements, confidentiality forms, and criteria for exiting the program (for both completion and termination) at the time of assessment.
- To provide notification of any changes in group time and schedules.
- To comply with anti-discrimination laws and all applicable state and federal laws.
- Dutch-Will Assessment Group-BIPP will provide copies of the fee structure and group schedule.
- Provide a copy of the participant grievance procedure.
- Provide progress reports to a designated referral source regarding your compliance status:
 - An initial first progress report will be submitted to referral sources, if any, within five working days of the completion of assessment.
 - Additional progress reports will be submitted every month after until completion or termination.
 - Immediately report (within 5 working days) any known law violation by the participant including any incidents of physical violence, and/or termination from the BIPP.
 - Dutch-Will Assessment Group-BIPP will provide copies of your progress reports, or a status and participation report, if requested.

By signing, I acknowledge the information on this form has been reviewed with me and I understand and agree to the conditions of the Dutch-Will Assessment Group -BIPP outlined

Initials: _____

above, and acknowledge that I have received a copy of this agreement. Failure to comply with these agreements and rules may result in my termination from the program and, if court ordered, legal consequences.

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Participant Signature

Date

DWAGB Staff Member

Date

Initials: _____